

BOARD MEETING

MEETING MINUTES

Meeting No. 54

Date: April 7, 2018

Place: BC College of Social Workers Boardroom

Members Present at BCCSW:

Deborah Jones (Chair)	Emma Gauvin	Doris Darvasi
Jim Campbell	Sandra Harker	Denese Espeut-Post
Cheney Cloke	Sandra Willson	
Alisa Gloag	Ruth Kenny	

Guests:

Angela Santori, Auditor from Reid, Hurst & Nagy

Regrets:

Andrew Kerr
Chelsea Minhas

Staff in Attendance:

1) Call to Order, Introductions and Welcome

The Chair of the Board called the meeting to order at 9:00 a.m. and welcomed the members, staff and guests to the meeting. The Chair acknowledged that the meeting was being held on the traditional, unceded territory of the Musqueam people.

Introductions of the new Board member, Denese and the Auditor took place.

2) Auditors

Angela Sartorial delivered the auditor’s report for the 2017 Financial Statement. Clarification provided on the concept for the two restricted funds. The College is in stable financial shape and statements follow accepted accounting principles. T4A statements on Honorariums are

	Chair
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a taxable benefit. Auditor’s Management letter approving finance statement will be issued to the College.

3) Approval of Agenda

The members of the Board considered the draft agenda as amended by Deborah

Motion 2018.2.1: To accept the agenda as amended.

Motion 2018.2.1 was adopted.

4) Approval of Minutes

The members of the Board considered the draft minutes of the meeting held on February 3, 2018.

Motion 2018.2.2: To accept the draft minutes of the Board Meeting held on February 3, 2018 as presented

Motion 2018.2.2 was adopted.

5) Business Arising

a. Leah Bailey (MCFD)

The Chair provided an update on a recent discussion with Leah Bailey, MCFD legal counsel, regarding the government concern that the Board erred in the process it used to provisionally approve the Douglas College social work program. Chair to follow up with a discussion with the College’s administrative lawyer, Don Lebens.

b. Board terms of office

Board terms of office policy amendment was set aside for future discussion.

c. Discussion regarding Board education

ASWB Spring Education notice has been circulated to all directors. At this time, there are 3 Directors who have registered as well as the Chair, who is sponsored by ASWB as she will be co-facilitating the Board Member Exchange meeting.

d. Relevant Legislation

A list of Legislation that is relevant to social workers will be posted on the Colleges external website. A couple of additional Acts (Representative Agreement and Social Workers Act) were suggested to be added to the list prior to being posted.

e. MCFD Information Sharing

	Chair
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The Chair and Vice-Chair recently had a meeting with Registrar, legal council and MCFD representatives to discuss how information sharing protocols between the College and MCFD can be established. Leah Bailey to draft a protocol and provide it to the group. A copy of the information sharing protocol that is successfully used in Alberta was forwarded to MCFD to assist with the development.

f. Amendment- Draft bylaws for Indigenous Committee

Motion 2018.2.3: To amend the bylaws of the Indigenous Committee by removing the limit of five members. The amended Bylaw will read:

21. (1) The Indigenous Committee is established consisting of a minimum of 3 members appointed by the Board in accordance with section 22 (8), the majority of which must self-identify as Indigenous.

(2) The Indigenous Committee must include at least one board member.

Motion 2018.2.3 was approved.

Motion 2018.2.4: To amend the composition of several Board Committees that were established at the February 3, 2018 Board meeting. The original membership listed in that meeting remains the same, with the following amendments:

- i. Inquiry Committee – add Denese Espeut-Post as a publicly appointed member.
- ii. Discipline Committee – add Doris Darvasi as a publicly appointed member.
- iii. Indigenous Committee – membership based on new Bylaw – Ruth Kenny (Chair), Sandra Wilson, Jim Campbell, Cheney Cloke, Jenny Morgan and Wendy Simon.
- iv. Finance Committee – add Cheney Cloke as a publicly appointed member and remove Alisa Gloag.
- v. Quality Assurance Committee – Add Doris Darvasi as a publicly appointed member and remove Cheney Cloke

Motion 2018.2.4 was approved.

g. Board policy development

Two draft policies were tabled to be referred to legal council for review.

Motion 2018.2.5: To strike a Policy Committee.

	Chair
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Motion 2018.2.5 was set aside.

h. Douglas College update

College Registrar sent Douglas College a letter on March 16, 2018 on behalf of the Board motion requesting six-month updates on their progress in seeking accreditation for their new social work program. No response received.

6) In-House Education

The Vice Chair shared important take-aways from the FARB Conference he attended in January 2018. Slides from all the conference presentations are posted on SharePoint for the Board and staff to access.

7) Report from the Chair

The Chair gave updates on Douglas College and MCFD.

8) Report from the Registrar

Registrar report was discussed. The Board suggested a video and presentation slides about “frequently asked questions” about the licensing exam and registration to have on the College website as well as the general College information slides and the College Policy Manual.

9) In Camera Session

10) Committees

a. Finance

The Chair of the Finance Committee reported on business within finance. There was discussion about the draft Travel Policy.

Motion 2.6: to approve meals per diem rates increase to the following: Breakfast \$20, Lunch \$22, Supper \$35 and mileage increase to \$0.55 per kilometer.

Motion 2.6 was approved.

b. Inquiry

The Chair of the Inquiry Committee shared information on eight cases and the committee’s recommendations were reviewed. The Committee to be advised of the Board’s recommendations and suggestions on the individual complaints.

There were questions about the linkages between CRA expectations and CPD hours, and whether the professional development expectations cited in CRAs are included in the annual CPD 40-hour requirement or are time in addition.

	Chair
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Clarification of this to be taken back to the Inquiry Committee to develop a draft policy.

c. Discipline

Nothing to report

d. Indigenous

Nothing to report

e. Quality Assurance

Feedback from stakeholders regarding the Standards of Practice Project is being assessed by the contractor, Thought Exchange who conducted the study.

f. Registration

Exam pass rates in BC are excellent and higher than the overall pass rates in the USA. Staff has developed a presentation for social work students regarding registration and the exam process. The slides and presentation information have been well received at the schools where presentations have occurred.

g. Registration Appeals

Nothing to Report

h. Compensation

List of Canadian social work regulatory contacts provided to Western Compensation & Benefits Co. by the Chair, plus a list of employment perks the Registrar and some staff have been receiving to assist with the compensation review.

11) Other Business

Ad Hoc Hiring Committee for new Registrar is: Alisa Gloag (chair), Emma Gauvin, Jim Campbell, Denese Espeut-Post, Cheney Cloke and Ruth Kenny.

12) Adjournment

The meeting adjourned at 3 pm

Decision Summary

Motion #	Motion	Decision
Motion 2018.2.1	To accept the agenda as amended.	Adopted

	Chair
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BC COLLEGE OF SOCIAL WORKERS

Motion 2018.2.2	To accept the draft minutes of the Board Meeting held on February 3, 2018 as presented.	Adopted
Motion 2018.2.3	<p>To amend the bylaws of the Indigenous Committee by removing the limit of five members. The amended Bylaw will read:</p> <p>21. (1) The Indigenous Committee is established consisting of a minimum of 3 members appointed by the Board in accordance with section 22 (8), the majority of which must self-identify as Indigenous.</p> <p>(2) The Indigenous Committee must include at least one board member.</p>	Adopted
Motion 2018.2.4	<p>To amend the composition of several Board Committees that were established at the February 3, 2018 Board meeting. The original membership listed in that meeting remains the same, with the following amendments:</p> <p>i. Inquiry Committee – add Denese Espeut-Post as a publicly appointed member.</p> <p>ii. Discipline Committee – add Doris Darvasi as a publicly appointed member.</p> <p>iii. Indigenous Committee – membership based on new Bylaw – Ruth Kenny (Chair), Sandra Wilson, Jim Campbell, Cheney Cloke, Jenny Morgan and Wendy Simon.</p> <p>iv. Finance Committee – add Cheney Cloke as a publicly appointed member and remove Alisa Gloag.</p> <p>v. Quality Assurance Committee – Add Doris Darvasi as a publicly appointed member and remove Cheney Cloke</p>	Adopted
Motion 2018.2.5	To strike a Policy Committee.	Set aside
Motion 2018.2.6	To approve meals per diem rates increase to the following: Breakfast \$20, Lunch \$22, Supper \$35 and mileage increase to \$0.55 per kilometer.	Adopted

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