

BOARD MEETING**MEETING MINUTES****Meeting No. 57****Date:** September 8, 2018**Place:** BC College of Social Workers Boardroom**Members Present at BCCSW:**

Chelsea Minhas	Sandra Harker	Andrew Kerr
Jim Campbell	Sandra Wilson	
Alisa Gloag	Denese Espeut-Post	
Emma Gauvin	Doris Darvasi	

Members Present via Teleconference:

Deborah Jones

Guests on Teleconference for Inquiry Committee Report:

Shannon Bender-Bell

Regrets:

Cheney Cloke, Ruth Kenny

Staff in Attendance:

Taylor Neufeld, Leah Shantz, Sheila Begg, Joan Braun

1) Call to Order, Introductions and Welcome

The Vice Chair of the Board called the meeting to order at 8:59 a.m. and welcomed the directors, staff and guests to the meeting. The Chair acknowledged that the meeting was being held on the traditional, unceded territory of the Musqueam people.

Board Members gave introductions and welcome to the new Registrar.

2) Approval of Agenda

The members of the Board considered the draft agenda.

	Chair
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Motion 2018.5.1: To accept the agenda as amended.

Motion 2018.5.1 was adopted.

3) Approval of Minutes

The members of the Board considered the draft minutes of the meeting held on June 16, 2018.

Motion 2018.5.2: To accept the draft minutes of the Board Meeting held on June 16, 2018 as presented.

Motion 2018.5.2 was adopted

4) Business Arising

a. MCFD Investigation Protocol Agreement

Information sharing protocol with MCFD underway in order to do appropriate investigations on RSWs who work for the government in keeping with FOIPPA and PIPPA.

b. Difference between KSA with BSW vs MSW

Discussion regarding scope of practice between BSW and MSW took place, especially regarding Health Authorities. There was agreement amongst the Board that staff will continue working with the Practice Leads to draft a document that will work for the authorities' HR purposes. Efforts will be made to involve the deans and directors of the Schools of Social Work.

Considerations were made for those professionals working in smaller rural communities whose scope could be different than those working in urban regions.

c. Good Character Policy

Discussion regarding Good Character and how the Inquiry and Discipline Committees would be putting this to use.

Considerations were given to past good character issues and how those may inform this policy and evaluation framework.

The Board endorsed the policy in principle and consideration was made to review through a real-world perspective.

d. Expense Claim- Amend June 16, 2018 Motion

The Board considered the amendments to the Expense Claim form that was approved in Motion 2018.2.6.

	Chair
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Motion 2018.5.3: to remove per diem meal combination amounts on BCCSW expense form.

Motion 2018.5.3 was adopted.

5) Report from the Chair

a. Moving

There was discussion regarding a December 1 tentative relocation date, considering that it also the first day of renewal.

b. Meeting with minister

There was misunderstanding on the part of government regarding the meaning of “provisional approval” in our policy on Douglas College graduates which lead to a possibility of Bylaw changes by the government.

Discussion regarding communications with DC, CASWE, MOAE ensued, including the expectation of DC’s 6 month update on accreditation. The board has recognized that it must move forward on updating stakeholders of the current situation with government relations and monitor the issue in keeping with Motion 2017.5.3.

c. Compensation Report

Recommendations arising will be discussed in the in-camera session in today’s meeting.

d. CCSWR meeting

The Chair gave a report about the meeting attended by Chair and Vice Chair, including the discussion regarding social work portability and mobility. There were two exceptions to this agreement, with respect to the French requirement in New Brunswick and Quebec.

e. ASWB CEO communications

CLEAR International conference will be held in Vancouver in 2019.

f. San Antonio Delegate Assembly

November meeting, Chair of the Board put her name forward for candidate of Director at large. Director Cheney has also applied for appointed Director. Registrar and Vice Chair to also attend.

6) Report from the Registrar

a. Staff Update

	Chair
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The former Acting Registrar gave a report on the arrival of the new Registrar, as well as other information regarding staff changes.

b. Move Update

Information was shared regarding records management, document scanning and legal consults for the relocation.

c. Policy, HR & Operations Manuals and Records Management System

Staff are looking into these manuals further to ensure they are up-to-date and accurate.

d. Communication update (Taylor)

The Office/Communications Manager gave an update on Communications stats and projects.

7) In Camera Session (2:10 pm - 3:15 pm)

8) Committees

a. Finance

Chair of the committee gave a report regarding the budget and transition period.

The draft August financial report was given to the Board.

b. Inquiry

The Chair of the Committee reported 4 files to the Board after the Discipline Committee left the room.

c. Discipline

The Committee Chair reported that they had not met as there are no files before the committee.

d. Indigenous

The Indigenous committee gave an update on the work that the committee will be focusing on.

e. Quality Assurance

The Chair of the Committee reported that there has been one full waiver for CPD granted, and there will be more as we head into CPD season. Standards are awaiting review by the committee.

	Chair
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f. Registration

The Chair of the Committee shared registration and exam statistics and gave an update on the current workplace for the year.

g. Registration Appeals

The Committee Chair reported that they had not met.

9) Other Business**a) Policy Manual**

This was covered in the Registrar's Report.

b) New appointed Board member

There will be a position open for a Public Board Member starting December 1, 2018.

c) Elections information presentation

Information was presented to the Board regarding Board elections. More information is to be distributed to the group for discussion at the next meeting.

10) Adjournment

The meeting adjourned at 3:29 pm

Decision Summary

Motion #	Motion	Decision
2018.5.1	To accept the agenda as amended.	Approved
2018.5.2	To accept the draft minutes of the Board Meeting held on June 16, 2018 as presented	Approved
2018.5.3	To remove per diem meal combination amounts on BCCSW expense form.	Approved

	Chair
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