

BOARD MEETING

MEETING MINUTES

Meeting No. 45

Date: October 1st, 2016

Place: BC College of Social Workers Boardroom

Members Present at BCCSW:

Curtis Magnuson (Chair)	Alisa Gloag	
Jacqueline Stokes		
Doris Darvasi		
Jim Campbell		

Members Present via Teleconference:

Colleen Spier
Cheney Cloke

Regrets:

Susan Barr
Emma Gauvin
Deborah Jones
Chelsea Minhas
Jenny Morgan

Staff in Attendance:

Chelsea Cooledge

1) Call to Order and Welcome

The Chair of the Board called the meeting to order at 9:15 a.m. and welcomed the members and staff to the meeting.

2) Oath of Office Administered to Appointed Member

Alisa Gloag took the Oath of Office as a new Government-appointed member of the Board.

3) Approval of Agenda

The members of the Board considered the draft agenda as previously distributed.

The draft Agenda was amended as follows:

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- “8.b. Discipline Committee” moved to “8.d. Discipline Committee”.

Motion: To accept the agenda as amended.

The Motion was adopted.

4) **Approval of Minutes**

The members of the Board considered the draft minutes of the Board meeting held on August 27, 2016.

Motion: To accept the draft minutes of the Board meeting held on August 27, 2016.

The Motion was adopted.

5) **Business Arising**

a) **Website Redevelopment**

The Acting Registrar reviewed the reasons for website loss and process for redevelopment. The Chair requested committee members to review content on the website and provide comment to the Acting Registrar. Feedback from the registrant’s will also be solicited.

b) **Establish Human Resource Committee**

The current members of the Hiring Committee had previously expressed interest in being members of a Human Resources Committee. The Board discussed the intended purpose of a Human Resources Committee which may include the management, compensation, and performance evaluation of the Registrar and CEO.

Motion: The Hiring Committee to develop a draft Terms of Reference for a proposed Human Resources Committee that would be approved by the Board.

The Motion was adopted.

i. **Feedback from Legal Counsel**

Section 8(2) of the Social Workers Act provides for the Board to make a committee and ‘may make bylaws’ to establish the committee but is not required to establish bylaws. However, if the intent is to establish a Hiring Committee as permanent part of the governance structure of the College, it is reasonable to recognize its powers and responsibilities in bylaws.

c) **Update from Hiring Panel**

A member of the Hiring Panel/Committee provided an update regarding their work since the Panel was established at the Board meeting of August 27, 2016. They have contracted the services of an HR consultant, have developed a job posting with feedback from the Board and the job has been posted to one website. The posting will be circulated to registrants today and to various stakeholders. The Board

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identified a number of concerns regarding process and have provided extensive feedback and advice to the Hiring Committee.

Motion: The Hiring Committee to circulate a revised job posting and job description for Board approval prior to further distribution.

The Motion was defeated.

Motion: The Hiring Committee to submit the revised job description of the Registrar to the Board for approval by electronic vote.

The Motion was adopted.

Motion: The Hiring Committee will provide the Board with communication updates for short-listing, interviewing and recommendation of candidates for the position of Registrar.

The Motion was adopted.

6) **Report from the Chair**

The Chair reported on regular communication with the Acting Registrar.

The Chair reported on the joint meeting between the Board and Acting Registrar of the College and the Board and ED of the BC Association of Social Workers held on the evening of September 30, 2016. At this meeting, the two organizations discussed joint initiatives to address recommendations in Truth and Reconciliation report, strategies for addressing recognition of RSW and RCSW's by third party insurers, and the historical reasons for the BCASW and CASW holding different Codes of Ethics. The Acting Registrar is to provide a Briefing Note to the next Board meeting regarding the adoption of the current CASW Code of Ethics.

The Chair positively acknowledged the work of the staff of the College.

The Chair reported that the College is awaiting a response from the BC government's Board Resourcing and Development Office regarding the re-appointment of member Darvasi.

7) **Report from the Acting Registrar**

a) **Staffing Updates**

A new contracted staff person has started work on a temporary part-time basis. The contract term is set to end November 15, 2016.

The administrative assistant has resigned effective January 6, 2017. The Acting Registrar will post the position in the coming weeks.

b) **Canadian Registrar's meeting**

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The Acting Registrar attended the Registrar's meeting held on September 28 and 29 in Toronto at the Ontario College of Social Workers and Social Service Workers. The next meeting will be held in Newfoundland and Labrador on September 20 and 21, 2017. The Acting Registrar provided highlights of the meetings.

c) BCCSW invited the Registrar to present at ASWB spring conference

The Acting Registrar has accepted an invitation to present at the ASWB spring conference 2017 regarding the College's CPD program.

d) Ministry request for feedback re: AIT 707 request

MCFD received notification under AIT 707 that Saskatchewan is proposing changes to the registration of clinical social workers. The College was asked to review the notification and advise whether the changes were of concern. The College in consultation with Legal Counsel provided a response. The BCCSW Board may consider bylaw revisions at a future date as a result of Saskatchewan's proposed changes.

8) Committee Reports

a) Executive Committee

The Executive Committee reported they have not met since the last Board Meeting.

b) Finance Committee

The Chair of the Committee reported on Committee's decision to move \$100,000 from the operating account into a fixed GIC and \$100,000 from the operating account into a cashable GIC. The investment advisor may come to the next Board meeting to review an investment plan. The 2017 proposed Budget will be presented to the Board at the December meeting.

The Chair of the Committee is awaiting quotes from Auditing firms.

i. Internal financial Statements – for filing

The Financial statements were reviewed.

Member of the Discipline Committee left the room.

c) Inquiry Committee

i. General report to the Board

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In the absence of the Chair of the Committee, another member reported on the College's Inquiry matters. There are 18 matters under review with the Acting Registrar. 1 file has been dismissed by the Acting Registrar.

The Inquiry Committee presented 2 files to the Board:

ii. **2015-27**

Motion: The Board to confirm the Inquiry Committee's decision.

The Motion was adopted.

iii. **2016-02**

Motion: The Board to confirm the Inquiry Committee's decision.

The Motion was adopted.

Members of the Discipline Committee re-entered the room.

d) Discipline Committee

The Chair of the Discipline Committee reported that currently there are no files under review by the Committee.

e) Quality Assurance Committee

In the absence of the Chair, another member of the Committee reported that staff provided a presentation to the Committee on September 24, 2016 on the work of the Standards of Practice Revision. The Standards of Practice Reference group will examine the initial draft for comprehensiveness and applicability to all areas of practice, on October 15, 2016.

The Committee has granted one registrant a CPD partial waiver to date.

f) Registration Committee

i. **General Report**

The Chair of the committee reported that the next meeting will be held November 22, 2016.

ii. **Registration and Examination Statistics**

There are a total of 4559 social workers registered with the College as of August 31, 2016. The Committee reported a 95% pass rate for the

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Bachelor exam and a 93.3% pass rate for the Master level exam, for the period of January 1, 2016 to August 31, 2016. The pass rate for 2nd attempts of the Exam is at 100%.

g) Registration Appeals Committee

The Chair of the Committee reports that currently there are no files under review by the Committee.

9) Towards Developing a Respectful Relationship

The Board provided feedback on the pamphlet developed, in part, to differentiate the work of the College from that of the Association.

The Chair reported on the updated work-plan presented by Nashwito Creek & Associates.

The Chair and the Acting Registrar will communicate with Nashwito Creek & Associates regarding the communication plan of the final report.

10) New Business

No new business.

11) Adjournment

The meeting adjourned at 2:20 p.m.

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